

## 5 IT Sligo Student Code of Conduct

- 5.1** IT Sligo respects third-level students as responsible members of the community. Accordingly, it expects that each student of IT Sligo will behave in a mature, reasonable and honest manner which protects the good name of IT Sligo, meets the requirements of his/her programme of study, has due regard to the rights of others and does not adversely affect the conduct of IT Sligo business and its good name. Behaviour which damages IT Sligo's good name in the wider community or engaging in behaviour which causes IT Sligo to come into disrepute is not acceptable.
- 5.2** IT Sligo accepts that social activity is part of student life. While self-discipline will be expected and encouraged, failure to meet the normal standards expected by society may result in sanctions under the Student Disciplinary Code set out below up to and including suspension and exclusion from the education and facilities provided by IT Sligo.
- 5.3** Students should note that by becoming registered students at IT Sligo, they are agreeing to comply with the policies, regulations and disciplinary procedures of IT Sligo and that they:
- i) Affirm that they have read and agree to be bound by all *IT Sligo Regulations* including the
    - i. *Student Network, Computing and Software Usage Regulations*
    - ii. *Social Media Policy*
    - iii. *Examination Regulations* and the *IT Sligo Student Code of Conduct*;
  - ii) Submit to IT Sligo's Student Disciplinary Procedure should a complaint be made against them.
- 5.4** Only students who are validly registered may be admitted to classes. Registration is valid up to a maximum of one year at a time.
- 5.5** Students shall at all times obey the lawful instructions of IT Sligo staff.
- 5.6** Students shall carry their Student Card (which is issued to each student at the time of registration) at all times while on IT Sligo property. IT Sligo reserves the right to charge for the replacement of lost cards.
- 5.7** Student Cards shall be produced upon request by any members of IT Sligo staff on campus.
- 5.8** Persons unable to show evidence of registration may be required to leave IT Sligo grounds.
- 5.9** Students shall refrain from conduct liable to infringe the rights of others.
- 5.10** Students shall not engage in any form of bullying, harassment, or sexual harassment of any student or of any staff member of the Institute.
- 5.11** Students will not use social media (or any other means) for the publication of any material that may be illegal, sexist, obscene, offensive or defamatory or which encourages hatred, violence or participation in illegal activity.
- 5.12** Students shall not post material on social media that could potentially tarnish the reputation of IT Sligo or to cause the good name of IT Sligo to come into disrepute.
- 5.13** Students shall respect IT Sligo property at all times. Students may be held liable for the cost of repair or replacement of IT Sligo property damaged by them.
- 5.14** Students shall respect the property and persons of all members of the campus community and visitors to the campus.
- 5.15** Unauthorised entry to IT Sligo or to a restricted area within IT Sligo or use of its facilities is prohibited.
- 5.16** Students shall pay the appropriate IT Sligo fees and charges prescribed for each year in advance of registration or must satisfy IT Sligo that the appropriate payments will be made on their behalf within such a period as IT Sligo may allow. Fees are non-refundable unless otherwise specifically provided.
- 5.17** Students shall keep the Registrar's Office informed of their current address while registered as students.
- 5.18** Students shall comply with the academic discipline laid down for their programme, including the requirements of attendance and assessments and examinations as laid down by the School or Department. The right to continue on a programme of study depends upon satisfactory enrolment, the maintenance of satisfactory attendance, the level of academic performance and satisfactory conduct.
- 5.19** Students shall comply with the *Assessment Regulations* outlined in Chapter 3 of *IT Sligo's Quality Assurance Manual*. All decisions of the Board of Examiners are subject to IT Sligo's procedures on rechecks, reviews and appeals. Students may have Disciplinary Procedures initiated against them in respect of an alleged breach of the *Assessment Regulations*.
- 5.20** Students shall comply with all safety regulations that may be in force at the time, including those laid down at School/Department level and those governing the buildings and facilities such as laboratories, workshops and library.
- 5.21** Alcohol consumption and substance abuse (that is, use of illegal drugs and the misuse of prescribed drugs and substances) on campus are prohibited.
- 5.22** Smoking is not permitted within IT Sligo buildings. Smoking is restricted to designated smoking areas.
- 5.23** The display of posters is subject to the approval of the Registrar's Office or Students' Union Office. Posters and notices concerning student social activities may only be displayed on the appropriate notice boards.
- 5.24** Vehicles and bicycles must be parked in authorised places and are parked at owner's risk.
- 5.25** IT Sligo does not accept responsibility for any loss of student property, whether or not such property was left in lockers or cupboards. Students should report any such loss to IT Sligo authorities.
- 5.26** IT Sligo's jurisdiction under the Student Charter is not limited to its own property.