Name of lecturer: \_\_\_\_\_\_\_\_\_\_\_\_\_

Date: Time:

Student sets/group being delivered to:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Module title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student year\_\_\_\_\_\_\_\_\_

Room number:\_\_\_\_\_\_\_\_\_\_\_\_

**Please print students’ names.**

**DO NOT PASS AROUND TO COMPLETE. IF TWO STUDENTS HAVE THE SAME NAME PLEASE ALSO INCLUDE THEIR STUDENT NAME.**

**Please complete for each individual session/class or in cases where students are in for a block of a day teaching please complete at 110.0hhrs and 15.00 hrs ( or as near to same)**

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All lecturers are required to keep attendance records for contract tracing purposes. The records should be kept for 28 days and made available if required to the Duty manager or designate to pass to the HSE for contact tracing and risk assessment purposes. The feasibility of a central repository is being consider to facilitate contract tracing.

Please note: this document will be further developed if required on new public health advice.