

**WELCOME TO
IT SLIGO**

**YOUR JOURNEY
STARTS HERE**



IT Sligo
An Institiúid Telcneolaíochta, **Sligeach**

CONGRATULATIONS



Congratulations on receiving an offer from IT Sligo.

You should be so proud of your achievements to date that has resulted in you receiving a college offer. Going to college is the start of a journey where you will meet new people and have many memorable experiences - academic, social and personal.

Here in IT Sligo, we are looking forward to welcoming both our continuing students and you, a potential new student, to a vibrant campus in September with onsite learning and research and all the other activities that makes college life enjoyable.

We will adhere to the prevailing public health guidelines at all times. You can expect significant meaningful on-site learning from the beginning of your time in IT Sligo. The quantum of onsite learning will vary across programmes at the start of the academic year and will be influenced by the type of activity. The onsite learning that will occur will be -

- Laboratory teaching and learning
- Tutorials
- Workshops
- Classroom based teaching and learning, starting with smaller lecture sizes

We have a range of student supports in place which will assist you reach your potential here in IT Sligo. When you get to the point where you are ready to graduate, you will be conferred with a University award as we anticipate becoming a Technological University this Spring.

I look forward to getting to know you over the next few years.

Best wishes,

Michele Glacken

Vice President for Academic Affairs & Registrar

CONTENTS

WHAT TO DO NOW	2
WHY CHOOSE IT SLIGO	3
STEP 1: ACCEPT YOUR OFFER	4
WHICH OFFER TO CHOOSE	5
STEP 2: REGISTRATION	6
HOW TO REGISTER	6
FEES AND GRANTS	8
STEP 3: WELCOME TO IT SLIGO	9
ACCOMMODATION	10
INDUCTION	11

WHAT TO DO NOW?

Step

1



ACCEPT YOUR OFFER



Step

2



REGISTRATION



Step

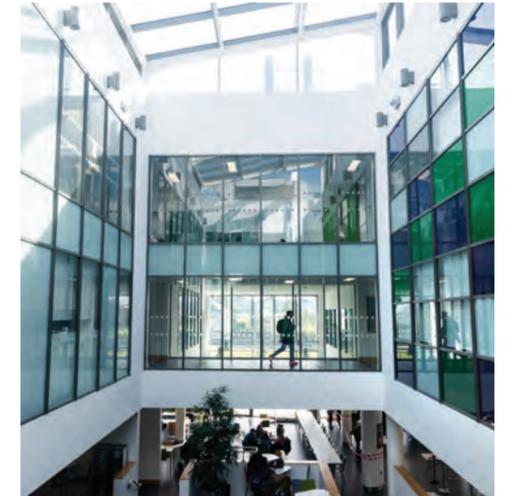
3



WELCOME TO IT SLIGO



WHY CHOOSE IT SLIGO



YOU'LL BE IN DEMAND

96% of our graduates go straight into employment or further education.

YOUR CAREER IS OUR FOCUS

We work closely with industry to tailor our courses so that when you graduate, you have a qualification which employers recognise and want.

GET MORE FOR YOUR MONEY

Cost of accommodation starts at €57 per week. Not only that, you will save on food, transport and entertainment.

A MODERN CAMPUS

Be part of a campus that offers state-of-the-art facilities and a lovely environment to study in.

AN AMAZING PLACE TO LIVE

Sligo combines a vibrant urban centre with stunning natural beauty.

IT'S PERSONAL

Small class sizes mean students benefit from individual attention and support from our dedicated staff.

STEP ONE

ACCEPT YOUR OFFER

ACCEPT

Log on to the CAO website to accept your offer. You must do this before the reply date published by the CAO i.e.

Round 1 Offers – 13th September 2021 by 3pm.

Round 2 Offers – 22nd September 2021 by 3pm.

To accept your offer, or see the full list of dates, go to www.cao.ie



DEFER

Sometimes applicants are unable to accept their offer due to circumstances beyond their control. In such a case, the applicant may request a “Deferral” (i.e. a postponement) of study until the following year. Applicants requesting to defer their place should NOT accept their place with CAO. Instead contact admissions@itsligo.ie immediately and ask for further details on how to apply for a CAO Deferral. The number of Deferrals granted is limited. A request for a deferral does not guarantee approval.



WHICH OFFER TO CHOOSE

LEVEL 8 V LEVEL 6/7

You may receive two offers, one from your level 8 and one from your level 6/7 preference list. You can only accept one of these offers.

It might seem obvious you would automatically accept the level-8 course, but if you are offered a level 8 course lower down your preference list it may not be your best option.

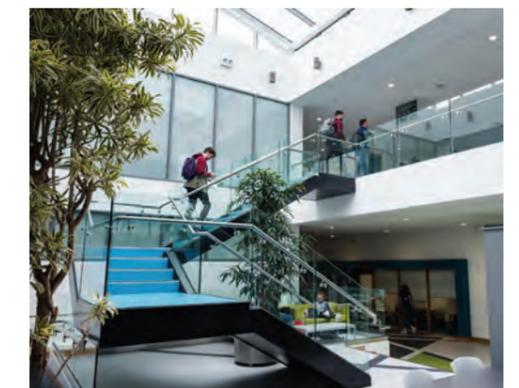
We recommend you choose the course you have a genuine interest in studying. Most level 6 and level 7 courses can lead you to the exact same level 8 honours degree, at same length of time & cost, but provide greater flexibility to change path along the way.

SUBSEQUENT OFFERS

You may get additional offers on courses higher up on either of your two lists, if places become available in later rounds.

Accepting the new offer will automatically cancel the previous acceptance.

You will not be disadvantaged by accepting your current offer because under the CAO system, you will always be offered the highest preference to which you are entitled.



STEP TWO

REGISTRATION

After you have accepted your offer through the CAO, you can register anytime between the dates listed in your offer letter as an IT Sligo student. This must be completed by 30th September 2021.

HOW TO REGISTER

1. Visit www.itsligo.ie/offers
2. Click on "Step 2: Registration" and follow the link to register (<https://ssb.ancheim.ie/its/>)
3. Enter your User ID & Pin from your letter of offer enclosed in this pack
4. Select Student Services and Financial Aid
5. Select Online Registration
6. Follow the screens to register
7. Complete the Equal Access Survey

WHAT YOU NEED

You will need your User ID and PIN which can be found in the letter of offer included in this pack.

Credit or Debit Card if paying in full.

See Fees & Grants section for more details.



PAYMENT

During the registration process you will have the option to pay your fees. When prompted, simply select Pay Now and enter your card details. If you select the Pay Later option, you will not be fully registered on your course until you pay your fees.

If you expect SUSI to pay your fees press Pay Later. SUSI will confirm to IT Sligo all grant payments. If you are in receipt of the full grant you will become fully registered. If awarded part fees IT Sligo normally take SUSI payment as first instalment and ask for remainder of payment from you by January.

To view more information on fees, grants and flexible payment options please go to the next page on this booklet.



HELP

STEP BY STEP GUIDE

To view the step by step registration guide please go to www.itsligo.ie/offers and select Step Two: Registration

FORGOT/LOST PIN

Your User ID and PIN can be found in your letter of offer. The User ID will be your student number that will begin with S. The PIN or password is also included in the letter, often your date of birth.

If you change your pin and later forget or lose it, please go to www.itsligo.ie/getmypin

CONTACT US

If you require any assistance throughout the registration process please contact our Admissions Team at admissions@itsligo.ie

FEES AND GRANTS



COST

The Student Contribution fee for the academic year 2021/22 is €3000. For Non-EU Students, the fee will be assessed based on documentation supplied to the Admissions Office. This fee is payable by September 30th 2021.

Tuition fees are an additional fee but are normally paid by the Department of Education for full-time students who are citizens of a Member State of the EU and who meet the residency requirements (Free Fees Initiative).

HOW TO PAY

The Student Contribution fee can be paid in full using a debit or credit card on the online registration platform.

If you selected Pay Later, you can go back to pay through our website www.itsligo.ie. Select the Student Hub option. Select online payments. Enter the secure area using the User ID and Pin enclosed in your letter of offer. Select Student Services and Financial Aid and pay the outstanding amount using your credit or debit card.

INSTALMENTS

We also offer an Instalment plan. The Instalment dates and costs are: €1500 before September 30th 2021 and €1500 before January 31st 2022. You follow the same directions as detailed in the How To Pay section above. If you need any help contact the Admissions Office on admissions@itsligo.ie

GRANTS

All applications for a grant should be made through SUSI at www.susi.ie. SUSI will inform IT Sligo of any grants that are awarded. The grant has two aspects: a fee grant which may cover the student contribution fee and a maintenance grant which goes towards living costs. Grant awards are calculated using several means including income. For more information visit www.susi.ie

FINANCIAL SUPPORT

Our access office may be able to help fully registered students who have paid their fees with financial support towards other specific items of expenditure e.g. the Student Assistance Fund. Keep an eye on your student emails for more information. You will get more information on this and how to access your emails at Induction.

FEE REFUND

If you pay your fees and then get approval from SUSI you will be eligible for a refund. Please contact admissions@itsligo.ie if you are due a refund. Also, if for any reason you are considering leaving your course early, you should talk to the Admissions Team about the possible fee implications.

CONTACT

If you have any questions or concerns about fees please contact our team on admissions@itsligo.ie and they will be happy to help.



STEP THREE

WELCOME TO IT SLIGO

Once you have accepted your offer and registered online, it is time to start your journey as an IT Sligo student.

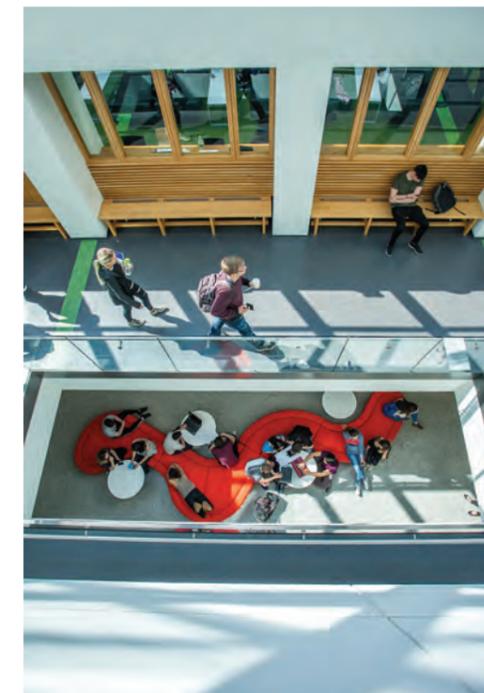
Welcome to the start of your college experience. It's an exciting time for new students. We have a number of supports in place to help you enjoy these first steps on the journey that will lead to your independence, your education and eventually, your career.

WHAT'S NEXT?

1. Now is the time to confirm your accommodation or travel arrangements. Visit itsligo.ie/accommodation
2. Our comprehensive Induction Programme will make your transition to college an easy one. Visit itsligo.ie/induction
3. Register with the access office if you have a specific learning difficulty or you have a disability itsligo.ie/access
4. Get involved

Joining a club or society is a great way to meet people with similar interests, try out something new or pursue your passion. College life is more than just study. It is also about experiences and friendships. That is why we encourage students to join at least one club or society – and with over 70 to choose from, we have something for everyone!

Our clubs and societies day is held early in the college year. This is an opportunity to check out all that is on offer and sign up to as many as you like. Also, if we don't already have it – you can even start your own! Visit itssu.ie for more information.



BOOK YOUR ACCOMODATION

Sligo is home to some of the most affordable student accommodation in Ireland. With a wide variety of options available, there is something to suit everyone.

The student union can support you in finding accommodation. Visit their webpage www.itssu.ie, call **071 91 41887** or email support@itssu.ie



STUDENT VILLAGES

There are seven purpose-built student villages located around IT Sligo. All are within 1 to 12 minutes walking distance. These self-catering student villages have been designed with the needs of the student in mind.

DIGS

This can be a popular choice with students who are moving away from home for the first time. Digs is when a student lives with a local family in their home. The benefit here is that all meals are provided also.

PRIVATE RENT

The area around the college has an excellent selection of private apartments and houses. This is organised through private landlords and can be popular amongst students wishing to live with friends.



STUDENT VILLAGES

Gateway
www.gatewayapartments.ie

Ard Nua
www.ardnua.com

Uni Rooms @ Ard Nua
www.unirooms.ie

Yeats Village
www.yeatsvillage.net

Benbulbin Court Apartments
www.benbulbencourt.ie

Clarion Village
www.thevillageclarion.com

The Grove Student Complex
www.thegrovesligo.ie

Milligan Court Student Accommodation
www.milligancourt.ie



ATTEND INDUCTION

Induction is the first step in settling into college life. Registered students are encouraged to attend Induction where they will be shown how to access facilities, learn about the supports available, meet their lecturers, meet their classmates and lots more.

Induction for 1st year students will take place on **Wednesday 22nd** and **Thursday 23rd September 2021** and will take place across 3 platforms: a dedicated webpage, Moodle (our virtual learning environment) and on-campus (subject to public health guidance).

WEBSITE

Visit itsligo.ie/induction to get started

This website will give the most up to date information regarding Induction. The IT Sligo Admissions Team will be on hand to answer any queries students may have about registration and getting started.

MOODLE

24 hours after registration, students can access the student learning platform, Moodle. Within this platform students will find their academic calendar, student timetable, information on how to get their student ID card and all the information students need to know to access the numerous facilities and supports' students have available to them.

ON-CAMPUS

Visit itsligo.ie/Induction to find the most up to date on campus Induction schedule in line with the public health advice at the time. This on-campus element to Induction will give new students the opportunity to meet their classmates, lecturers and discover the impressive campus and facilities at IT Sligo.

Teaching will start on Monday 27th September.



ACCESS OFFICE



Our Student Guide is included in your offer pack. It compiles useful information about being a student at IT Sligo and the supports available to you. Our lecturers doors are open to students to discuss any academic issues they are experiencing.

If you have specific learning needs, a disability or any circumstances which might need individual consideration, our Access Office are here to help.

LEARNING SUPPORT

Our dedicated learning support tutors support students who have dyslexia or other specific learning difficulties. The team can organise dyslexia screening and psycho-educational assessment referral where necessary. Students have access to the latest assistive technology and can engage with the learning support tutor on a one to one or group basis. Reasonable accommodation at exams and liaising with relevant staff are other ways our learning support tutors can help.

DISABILITY SUPPORT

Our disability support service provides an individual support plan tailored to the specific needs of the student. Engagement with other relevant staff ensures appropriate plans are in place. This plan combined with ongoing advice, assistive technology and support allows students to reach their full potential.

ASSISTIVE TECHNOLOGY

A comprehensive and extremely modern assistive technology support is available. It is central to our facilitation of students with disabilities or learning difficulties. Supports here include a matching the person to technology assessment which maximises productivity and independence, training in how to use the technology and full access to our dedicated assistive technology suite.

CONTACT

It is really important that students contact the Access Office as soon as possible following registration so the specific supports can be put in place to support your needs. The Access Team can be contacted by the methods outlined in the right column:

ACCESS OFFICE CONTACT DETAILS

Mature Students contact:

Linda McGloin, Access Officer
Telephone: +353 (0) 71 9305417
or email access@itsligo.ie

HEAR, Student Assistance:

Lesley Walsh, Assistant Access Officer
Telephone: +353 (0) 71 9155433
or email access@itsligo.ie

DARE, Disability Support or Autism Supports:

Shelley Brady, Disability Officer,
Telephone: +353 (0) 71 9137355
or email disability@itsligo.ie

Specific Learning Difficulties (SpLD):

Andrea Rynn, Learning Support Tutor,
Telephone: +353 (0) 71 9305400
or email learningsupport@itsligo.ie

Assistive Technology:

Fiona Fox, Assistive Technology Officer,
Telephone: +353 (0) 71 9155222
or email fox.fiona@itsligo.ie

CAMPUS MAP



1	Library, Central Administration, Admissions, Access Office, Learning Support, Careers	7	Innovation Centre	12	Applied Technology
2	Faculty of Science	8	Student Services Centre	13	Knocknarea Arena
3	Canteen	9	Aurivo Auditorium	14	Main Entrance
4	Faculty of Business & Social Sciences	10	Yeats Academy of Art, Design and Architecture	P	Parking
5	Faculty of Engineering and Design	11	Yeats Academy of Art, Design and Architecture		
6	Technology Centre				

**INSTITUTE OF TECHNOLOGY, SLIGO
ASH LANE, SLIGO, F91YW50, IRELAND**

T: +353 (0)71 93 05222

F: +353 (0)71 91 60475

E: INFO@ITSLIGO.IE

W: ITSLIGO.IE

