

# Fine Art ATU Sligo Portfolio Submission Form 2024

*Submit your Portfolio to*

***[fineartportfolios.sligo@atu.ie](mailto:fineartportfolios.sligo@atu.ie)***

Name:

CAO Application Number:

You may use this form as a template for your submission, then fill out the form return to the email address above.

Or

Make a document of your own with your Digital Portfolio and Statement of Interest and email it to the address above. Please include your name and CAO Application Number.

### *Digital Portfolio links*

**Link to portfolio**

**Link to sketchbook video  
(optional)**

Or

### *Digital Portfolio*

*\*If you wish to upload your portfolio as individual images instead of a link to a pdf or word doc, then please upload them below after the Personal Statement on final page.*

*Statement of Interest (max 500 words)*

## *Statement of Interest* (max 500 words)

### **1<sup>st</sup> year Application**

Name and CAO Number and Course Code

**or**

**Name and state Direct entry** for second year.

*(If both applying for 1<sup>st</sup> and second year, state both years and include CAO course code.)*

- School currently attending/ Further Education currently attending.
- If you have already studied at 3<sup>rd</sup> level please state your previous course, further education college, or university and Qualification level achieved.
- *Briefly outline any work experience you may have. If you are a secondary school student, give brief details of work placement from Transition Year or other part-time work.*
- *Have you any hobbies or interests that you want to tell us about? Interests may be related to any creative activities or any other activity you are or have been active in. Please state the level of activity in years and/or level of achievement.*
- *Name a film, book or cultural event that greatly interests you and why?*
- *Tell us about some Contemporary and Historical Artists whose work you admire and exhibitions you have visited?*
- *Personal qualities that will support you to succeed in your studies?*
- *What are the areas in Fine Art that you have the strongest interest in and why?*
- *Why did you decide to study fine art?*
- *What are your career goals?*

## NOTES FOR MAKING YOUR DIGITAL PORTFOLIO

DIGITAL PORTFOLIO GUIDELINES 2023

FINE ART ATU BLOG

### General Portfolio Guidelines

Include a selection of the following:-

#### Drawing

- Examples of the use of a good range of drawing materials and processes.

#### Colour

- Examples of other media including painting, collage and mixed media work that explore colour.

#### Other Media and Mediums

- Printmaking, 3D and Photography, if you have worked in any of these areas.

#### Support Work

- If you wish you may include some examples of your research and how the pieces of work developed.

#### Sketchbooks

- Examples of your sketchbook pages should show your creativity and skills you have been developing.
- To show us art that you are interested in, you may include in your visual diary and sketchbooks, evidence of gallery visits (prior to Covid or visits online during Covid). This can be shown through images of artworks and any colour studies and drawings you have made in relation to this.



**Coláiste  
Teicneolaíochta  
an Aontais**  
  
**Atlantic  
Technological  
University**

DIGITAL PORTFOLIO GUIDELINES

### GUIDELINES FOR PHOTOGRAPHING YOUR ARTWORK FOR YOUR DIGITAL PORTFOLIO

#### 1. Setting up a space to photograph your artwork

Place clean sheets of white paper or a plain white sheet under or behind your work when photographing your work. Place your images on a plain surface (ideally white), either on the floor, a tabletop or a wall.

#### 2. Lighting your work

Avoid shadows on your work and photograph in good natural light, either indoors or outdoors. Strong sunlight or fading evening light will make your images either too bright or too dark.

#### 3. Taking your photographs

Frame the work in the camera so the sides are even, and your work is as straight as possible in the camera frame. Keep the camera directly in front of or over the artwork and keep it level with the work, this really helps to get a good straight shot.

#### 4. Focus

Remember to keep your images in focus when taking the photographs.

As you photograph each page, be sure to keep the artwork inside the camera frame and fill the frame as much as possible.

#### 5. Keep pages flat

When photographing your notebooks and journals keep the pages flat, taping the side of the page to tabletop or floor may help with this.

#### 6. Avoid glare

Please do not mount or frame your work and be sure to remove your work from any plastic wallets as there is no glare.

#### 7. Practice documenting before submitting your Portfolio

A little practice goes a long way. So, it is a good idea to have a practice photo shoot of a couple of pages of your artwork and your sketchbooks. Download or email your images to a screen where you can see them.

#### 8. Ready to go

Check your framing and lighting of shots and if it needs some work then try again. Once you are satisfied that you have a good set up and are taking clear images of your work, start making your digital portfolio.

#### 9. Back up your files

Remember to back up any photos you plan to submit. It would be a good idea to put your selected photographs into a separate file in your phone or laptop before uploading, so you send the correct images.

#### 10. Upload your Portfolio

Upload Portal address to here:  
<http://atu.ie/silgo-fine-art-portfolio>

Once you have everything ready begin to upload your Portfolio.

We are not looking for perfection in your digital documentation, just some nice clear images where we can see your portfolio well. Please fill out the questionnaire as well.

**Congratulations on uploading your portfolio. We are really looking forward to seeing your work.**

FINE ART ATU BLOG

OAG APPLICATIONS 2023

N.B. Remember to

*Download and rename this form before filling in.*

*Digital Portfolio*

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